

## THE STUDENT-ATHLETE AT FLAGLER COLLEGE

Student-athletes at Flagler College have consistently demonstrated the ability to combine personal character with outstanding intelligence and exceptional athletic ability. These traits have enabled the department to establish a program of tradition and success, which is one of the College's greatest strengths. You are a vital part of that program and your commitment to its traditions is essential.

As a student-athlete at Flagler College, you represent the College, the athletic department, your coach and your fellow teammates, as well as yourself, your family, and your hometown. As such, you are expected to conduct yourself in a mature and responsible manner at all times. This includes being neat, courteous, respectful, and responsible in the classroom, on campus, in the community, and in your own personal life. You are expected to show a high degree of good sportsmanship in athletic participation, obey the rules and regulations of your team, the athletic department, the College, and the community, and develop your greatest potential.

The student-athlete on any campus is a unique individual. You are easily identified on campus and many demands are placed on you that other students do not have to meet. This is especially true at the Flagler College. Our athletic and academic standards are among the highest in the nation and we expect our student-athletes to be truly **EXCEPTIONAL**. You have been selected to participate in this program because we believe you have the potential to achieve and will be truly outstanding. To be successful, you will need to challenge yourself physically, mentally and emotionally to the best you can be. While **excellence** is our goal, **effort** is our ruler. To be successful at Flagler College, set goals for yourself, work hard, but most of all have fun.

**STUDENT-ATHLETE ADVISORY COMMITTEE (SAAC):** The primary charge of the Student-Athlete Advisory Committee (SAAC) is to enhance effective communication between the Athletic Department and the student-athletes. To accomplish this, representatives from each team meet on a regular basis with athletic administration to discuss student-athlete issues and to provide feedback to the administration about the total program.

Of on-going concern to this committee are issues of student-athlete welfare, informed participation, academic enhancement, health promotion, social responsibility, community service, and campus involvement. Membership is not limited, but each team is given two votes. This venue is an excellent opportunity for student-athletes to gain valuable leadership experience and active participation is strongly encouraged for all student-athletes.

## NCAA ACADEMIC ELIGIBILITY

**Courseload Minimum of 12 Hours:** To participate in intercollegiate athletics, a student-athlete must be enrolled full-time which for an undergraduate is defined as a minimum 12 hours. These 12 hours may not include any remedial course work such as ENG 010, ENG 090, and REA 010. Student-athletes in their last semester taking only the hours they need to complete their undergraduate degree program may register for less than 12 hours. This must be approved by the Director of Compliance and the registrar. **NOTE: If at any time your enrollment drops below full-time status, you are immediately ineligible to practice or compete.**

**Registration:** Student-Athletes have priority registration during the semester for which their sport is “in-season”. Priority registration begins at 6:00am on the first day of registration. It is imperative that you register on your first available opportunity to ensure a compatible academic and athletic schedule.

**Freshman Eligibility:** Recruited freshmen student-athletes may practice, but not compete, for a maximum of two weeks after which they must be withheld from practice and competition until final NCAA clearinghouse eligibility certification is granted. Non-recruited freshmen student-athletes may practice, but not compete, for a period of 45 days before final certification is necessary.

**Returning Student-Athlete Eligibility:** At the start of each new school year, a student-athlete must be recertified as eligible for intercollegiate athletic practice and competition based on the student-athlete’s NCAA satisfactory progress and academic standing.

**Satisfactory Progress:** *May be established in either two ways.*

1. For each regular academic term (not summer terms) in which the student-athlete has been enrolled full-time, that student-athlete must have earned a cumulative total of academic hours equivalent to an average of at least 12 hours per term. Hours earned in summer terms and while the student-athlete is a part-time student may be included in the cumulative total hours earned, but can only make up 25% of the average.
2. The student-athlete must have satisfactorily completed 24 semester hours of academic credit since the beginning of the previous fall term or since the beginning of the institution’s preceding two regular semesters.

**Required and prerequisite courses for which a grade of “C” or higher is required may not count toward maintaining satisfactory progress until the requisite grade is achieved. Courses for which an “incomplete” was assigned may also only count one time. In addition, at least 18 semester hours each year or 75% of the total credit hours earned must be earned during the regular academic year.**

**Academic Standing:** based on the student-athlete’s Flagler College GPA.

1. To be eligible to compete in intercollegiate athletics, the student-athlete’s gpa must be;
  - (a) after the completion of freshmen year (24 hrs): **1.80**
  - (b) after the completion of sophomore year (48 hrs): **1.90**
  - (c) after the completion of junior year and beyond (72 hrs and above): **2.00**

2. At the conclusion of each semester, the Faculty Athletics Representative, in consultation with the registrar and the director of compliance, will review the academic performance of all student-athletes. The NCAA requires a minimum of **6 hours** completed every fall and spring semester. Failure to pass 6 hours will result in immediate ineligibility to compete.

**Summer School for Eligibility:** Courses taken in the summer prior to the next school year may be used to earn credit toward completion of the 24-hour credit rule. However, a maximum of 6 hours of summer credit may be utilized to meet this requirement. While the credit earned may count in the student-athlete's total hours earned, the summer term does not count as a term of enrollment.

**Correspondence or Online Courses:** Correspondence course credit may be used in determining a student's academic standing or satisfactory progress. However, the course will not be factored in your cumulative gpa.

## ATHLETIC DEPARTMENT POLICIES

**SPORTSMANSHIP/CODE OF CONDUCT:** Flagler College, in conjunction with the NCAA, is committed to providing a program and atmosphere for intercollegiate athletic competition that promotes good sportsmanship and a hospitable environment for visiting teams and spectators. To accomplish this, it is expected that all representatives of the athletic program including student-athletes will adhere to the following general principles of good conduct.

- Respect the rights and dignity of all persons. This includes the opposing team representatives, game officials, media, spectators for both teams, and your own teammates, coaches and athletic department personnel.
- Strive to insure the personal safety and well being of all persons. Make prudent and thoughtful decisions where health and safety matters are at issue. Personal safety is more important than the outcome of a game.
- Refrain from conduct that adversely affects others. Follow the Golden Rule. Do unto others as you would wish to be treated.

Student-athletes must realize that they are very visible representatives of the College. As such, it is extremely important that they act in a responsible, mature and respectful manner at all times. Profanity, inappropriate gestures, negative statements or actions, taunting and baiting, and physical threats or fighting between or directed toward opposing players, officials or fans will not be tolerated. **Any student-athlete ejected from a contest for unsportsmanlike conduct will be automatically suspended from the next scheduled contest.**

**The general policies of the athletic department are listed below, however individual sport coaches may have additional policies.**

**Class Attendance:** Flagler College student-athletes are required to abide by the class attendance policies as outlined in the Student Handbook. In order for a student-athlete to be excused from class for an athletic event he/she must have an athletic event excuse form signed by the coach. This form must then be submitted to and signed by the instructor at least one class date prior to the scheduled contest as verified by the Athletic Director. The student-athlete must then return the form to the Compliance Office prior to the athletic event. Failure to follow this procedure will result in your absence being unexcused and you may be subject to suspension from an athletic

contest. NOTE: It would be helpful to the instructor if the athlete reviews the athletic schedule with him/her at the beginning of the academic term.

**Equipment:** The Athletic Department provides the student-athlete with the appropriate sports equipment necessary for practice and competition. The student-athlete is responsible for any damage or loss of equipment/clothing issued to him/her and, as such, has a financial obligation for the return of this equipment/clothing in good condition. In certain instances, student-athletes may choose to use their own equipment with the permission of the coach.

### **Team Travel:**

**Dress Code:** As a member of an intercollegiate athletic team, any time you travel away from campus, you are representing Flagler College. It is a privilege to attend Flagler and to participate in intercollegiate athletics. As such, appropriate dress is expected when traveling.

**Transportation:** On out-of-town trips, all team members will travel together by College provided vehicles to and from the contest. Any request for an exception must be made in writing and approved in advance by the head coach and athletic director.

**Meals:** Team meals will be eaten together whenever possible. All student-athletes must receive equal meal allowances or number of meals. NCAA regulations require the student-athlete to sign a meal voucher verifying either the amount received or the number of meals provided while on away-from-campus trips and vacation periods.

**Lodging:** Only team members and staff are permitted to stay in hotel/motel rooms during College sponsored trips. Any exceptions must have the approval of the Athletic Director. Athletic Department policy limits the number of student-athletes per room to four (two per bed). **Telephone and Damage Charges:** Student-athletes should use hotel room telephones for necessary calls only. Any room damage charges or long distance telephone charges will be the responsibility of the student-athletes assigned to specific rooms.

**Curfew:** Curfew is set and enforced by the head coach for each team. At all times, student-athletes should be respectful of their teammates and other travelers around them.

**Discipline and Grievance Policies:** Student-athletes are expected to follow the coaches' policies regarding training, practice, discipline and all team matters. Student-athletes not adhering to the rules and regulations of the College, Athletic Department, and/or the coach will be subject to suspension from competition and/or reduction or cancellation of athletically related financial aid by the College. All student-athletes have the right to appeal any unfavorable disciplinary decision to the Athletic Director.

**Student Host Responsibilities:** Your role as a *STUDENT HOST* is very important in the recruiting process for our College's athletic teams. You are responsible for understanding and abiding by NCAA Bylaw 13.7.5.5 and Flagler College institutional regulations.

## **Flagler College Athletic Department Alcohol, Tobacco and Drug Policy**

The Flagler College Athletic Department has a policy concerning the use of recreational, illegal and banned substances. This policy is enforced by the Flagler College Athletic Department, not the NCAA. The Head Athletic Trainer and Athletic Department Administrators are responsible for assuring all student-athletes adhere to this policy. Any student-athlete who tests positive for recreational, illegal or banned substances will be subject to sanctions specified and enforced by the Flagler College Athletic Department.

### **Alcohol**

The Flagler College Athletic Department does not tolerate illegal or irresponsible use of alcohol (including drinking while underage and purchasing alcohol for use by a minor). Any student-athlete that is involved in an alcohol related incident will be held accountable for his/her actions. He or she will be subject to the college, athletic department, and team disciplinary actions whether or not legal implications result from the incident (including referral for counseling). If the a student-athlete is involved in an alcohol related incident that results in legal implications, he/she will be immediately suspended from any athletic related activities until the college disciplinary board (Student Services) has reviewed his/her case and enforced consequences deemed appropriate by the board.

### **Tobacco**

The NCAA prohibits use of tobacco products by all student-athletes, coaches, athletic trainers, managers and officials in all sports during practice and competition. The Flagler College Athletic Department prohibits the use of tobacco by student-athletes, staff and spectators on the grounds of all athletic facilities at all times. Any Flagler College Athletic Department staff member or student-athlete representing the college and/or athletic department in an official capacity at any time is prohibited from the use of tobacco products. Violators of this policy are subject to disciplinary actions deemed appropriate by the athletic director, head coach or head athletic trainer.

### **Selection Process For Testing:**

1. A team or individual may be tested at the request of the coach, team physician or administration. Any or all NCAA banned substances can be tested for. Any student-athlete who tests positive will automatically be added to the random list for the following semester. He/she will be notified the same date and time as the remainder of the test group for that date.
2. Fifteen percent of the Flagler College student-athlete population will be randomly tested twice an academic year (once a semester) using urinalysis. The head athletic trainer will receive a computer generated list of randomly selected names provided by the Director of NCAA Compliance.

### **Notification of Individuals Selected:**

The day before the tests will take place, the head athletic trainer and the Director of NCAA Compliance will hand deliver a paper notification of selection to each student-athlete that will be tested. The notification will state the time and place that the student-athlete should report for drug testing. A copy of the notification will be signed by the student-athlete and filed in his/her medical file.

If a notified student-athlete fails to report to the drug testing session, he/she will be considered to have a positive result and face sanctions as if his/her specimen tested positive.

### **Specimen Collection:**

1. Reporting for the test: The student-athlete is expected to report on time or early to the designated location. He/she is expected to wait patiently until his/her name is called.
2. The athlete will not be allowed to leave the test site until they have given an acceptable specimen.

3. Proper attire must be worn – no hats, coats, excessive clothing, backpacks or other items will be allowed to be worn to the test site. The student-athlete will only be allowed to wear underwear, sports bra, t-shirt, practice shorts and flip-flops (or any open sandals) to the location where testing will take place
4. Procedure- The actual procedures of the test will be carried out by Century Testing Service, Jacksonville Florida. This company will send its own collectors and a Medical Review Officer to observe all drug tests. The Century Testing Service collectors will bring all supplies and forms needed to carry out tests, prepare the testing location, facilitate collection of the specimens, properly package all specimens and send all of the specimens to the lab. The Medical Review Officer will report all results to the Flagler College Head Athletic Trainer.

The actual specimen collection will be unobserved. The collector will search the student-athlete (check his/her clothing visually and with a “pat down”) just prior to specimen collection. The collector will remain standing outside the bathroom stall as the student athlete gives the specimen.

### Notification of Results:

1. Any student-athlete that tests positive will be contacted by the Medical Review Officer by phone prior to notifying the Flagler College Head Athletic Trainer of any results.
2. The Head Athletic Trainer will receive positive results by phone. Paper copies of all results will be retained by the Head Athletic Trainer.
3. Any student-athlete who tests positive will face the following sanctions:
  - **First Positive Test Result**
    - Athlete will be required to meet with the Athletic Director, Head Coach, Director of NCAA Compliance and Head Athletic Trainer
    - Parental notification by phone and a follow up notification in writing
    - Referral for evaluation at the Flagler College Student Services Counseling Center
    - Suspension from all team activities for ten days
    - Subjection to unannounced drug and alcohol screening at any time
  - **Second Positive Test Result**
    - Athlete will be required to meet with the Athletic Director, Head Coach, Director of NCAA Compliance and Head Athletic Trainer
    - Parental notification by phone and a follow up notification in writing
    - Permanent dismissal from all Flagler College Intercollegiate Athletics

If a student athlete refuses to adhere to the specified sanctions, he/she forfeits the right to participate in any Flagler College Intercollegiate Athletic Program.

If a student-athlete tests positive, he/she has the option to have a portion of the original specimen retested. A request for retest must be submitted in writing to the Athletic Director within three days of the notification of the positive result. Upon this request, the student-athlete will meet with an appeals committee as determined by the Athletic Director. The cost of the retest is approximately \$150.00 and the student athlete is responsible for payment prior to the retest. If the retest results are negative, the student-athlete will be reimbursed the cost of the retest. If the retest results are positive the Head Athletic Trainer will be notified directly by the Medical Review Officer.

### Self-Disclosure

If a student-athlete voluntarily discloses a drug or alcohol problem to any member of the Flagler College Athletic Department Staff the following steps will be taken:

- Referral to the Head Athletic Trainer
- Referral for evaluation at the Flagler College Student Services Counseling Center
- Automatically tested the following semester

\*If a student-athlete voluntarily discloses a drug or alcohol problem prior to notification of selection, the subsequent referral is not considered a first offense. If a student-athlete voluntarily discloses a drug or alcohol problem after notification of selection, he/she is still required to participate in the drug test.

Any student-athlete that feels he or she may have a drug or alcohol problem is strongly encouraged to voluntarily seek assistance from a member of the Flagler College Athletic Department Staff or Student Services Counseling Staff.

## NCAA PARTICIPATION POLICIES

**Amateurism:** Participation in Organized Competition Prior to Initial Collegiate Enrollment. An individual who does not enroll in a collegiate institution as a full-time student during the regular academic term that is immediately subsequent to the date that the individual's high-school class normally graduates from high school shall utilize a season of intercollegiate competition for each calendar year or sports season in which the individual has participated in activities that meet any of the following criteria:

- a) Any team competition or training in which compensation is provided to any of the participants (including actual and necessary expenses);
- b) Any individual competition or training in which the participant receives compensation (including actual or necessary expenses);
- c) Any competition pursuant to the signing of a contract for athletics participation;
- d) Any competition pursuant to involvement in a professional draft;
- e) Any competition funded by a professional sports organization, excluding not-for-profit organizations affiliated;
- f) Any competition funded by a representative of an institution's athletics interest that is not an open event; or
- g) Any practice with a professional athletics team (excluding a 48-hour tryout).

**An individual who utilizes a season(s) of competition shall fulfill an academic year in residence prior to being eligible to represent the institution in intercollegiate competition.**

**Weekly and Daily Practice Limitations:** The coach sets the practice schedule for the team. However, the NCAA restricts the daily and weekly hour limitations. During the playing season, the student-athlete's participation in countable athletically related activities (required practice, game films, weight training, and competition) shall be limited to a maximum of four hours per day and 20 hours per week. All athletically related activities on a competition day will count as a total of three hours regardless of the actual duration.

Out of season, a student-athlete's participation in countable athletically related activities shall be limited to a maximum of eight hours per week. During these eight hours, a student-athlete may participate in two hours of individual skill-related instruction with a member of the coaching staff provided no more than four student-athletes

from the same team are present at any one time in any facility and that the instruction occurs at the request of the student-athlete. In addition, during the playing season, all countable athletically related activities shall be prohibited during two calendar days per week (two days off per week).

**Competition:** No student-athlete, new or returning, shall participate in any athletic contest or competition until the Faculty Athletic Representative has certified official eligibility. In Division II, a student-athlete is limited to participation in four seasons of competition per sport in 10 terms of full-time enrollment. Terms when the student-athlete is only enrolled part-time do not count as part of the 10 terms. A season of competition is defined as participation in one or more intercollegiate contests or scrimmages against outside competition regardless of the level of play (varsity, junior varsity, etc.) or the length of participation (one inning, etc.).

**Fifth Year Eligibility/Redshirt Year:** A student-athlete may compete in a fifth year if he/she is granted a "redshirt" year. There are two types of "redshirt" years.

1. A "**non-participant redshirt**" year is one in which the student-athlete is withheld from all scrimmages or contests (including junior varsity) against outside competition. While eligible and practicing with the team, the student-athlete does not use a season of competition because he/she did not participate that year. "Nonparticipant redshirt" years are at the discretion of the coach.
2. A "**medical hardship**" year is one in which a student-athlete has competed and early in the season has suffered an incapacitating injury or illness and is not physically able to complete the season of competition. To receive consideration for a fifth year of eligibility for "medical hardship", the student-athlete must have sustained the incapacitating injury or illness in the first half of the playing season, played in no more than 2 events or 20% (whichever is greater) of the institution's completed events in his/her sport, and not returned to play for the remainder of the season. A physician's statement, which attests to the validity of the injury and rehabilitation, is submitted along with the trainer's recommendation to the Peach Belt Conference, which approves these waivers. Coaches and student-athletes should monitor participation if there may be any consideration for a "medical hardship" waiver.

## FINANCIAL AID

**Athletic Grant-in-Aid Policies:** In compliance with NCAA Bylaws, all athletic grant-in-aids are annual awards for one year only and may be awarded on a term-by-term basis. The award may be renewed dependent upon several factors including, but not limited to, academic achievement, athletic ability, overall attitude and contribution to the team. The Office of Financial Aid must make notification of renewal or non-renewal in writing before July 1 each year.

An athletic grant-in-aid may not be reduced or canceled during the period of award unless the student-athlete renders him/herself ineligible for intercollegiate competition, has fraudulently misrepresented information on an application, letter of intent or financial aid agreement, is guilty of serious misconduct, or voluntarily withdraws from the sport. An athletic grant-in-aid may be increased during the period of its award, but only for reasons other than athletic performance.

If a student-athlete believes that his/her athletic grant-in-aid has been reduced or canceled unjustly, this decision may be appealed to the College's Committee on Awards and Financial Aid.

**Limitations on Financial Aid:** A student-athlete may not participate in intercollegiate athletics if he/she receives financial aid, which exceeds the value of a full grant-in-aid (excluding loan programs). A full grant-in-aid consists of tuition and fees, room and board, and required course-related books at the institution. The dollar figure limits for these items are determined by the Athletic Department in conjunction with the Office of Financial Aid each year and is published by the College. Receipt of a Federal Pell Grant and/or Federal Supplemental Education Opportunities Grant (SEOG) in combination with countable financial aid may exceed a full grant-in-aid, but cannot exceed the Federal Title IV need as determined by the Office of Financial Aid. If, as a result of receiving other institutional financial aid in addition to your athletic grant-in-aid, you become "over-awarded" (award exceeds the value of a full grant-in-aid or exceeds Federal Title IV need) or your team exceeds the NCAA Maximum Equivalency then your athletic grant-in-aid will be reduced to comply with NCAA limitations.

## INSURANCE COVERAGE/ CLAIM PROCEDURES

Insurance coverage for student-athlete is provided **ONLY** for injuries sustained as a part of an official team activity, practice/games or team travel. Flagler College does not provide coverage or pay medical bill for illness or condition not sustained as the direct result of participation in the Flagler College Intercollegiate Athletics program.

If a student-athlete has insurance coverage through his/her parents or his/her own coverage that policy is to be billed **first**. Whatever portion of the bill that is not paid by the student-athlete's primary insurance will be submitted and paid through the secondary insurance coverage of the Flagler College Intercollegiate Athletics Program.

In order to file a claim through the college insurance you must bring your own insurance card to the athletic department secretary and fill out a claim form. **You must fill out a claim form within 60 days of your injury.**

**IMPORTANT:** It is the responsibility of the student-athlete to provide the hospital /doctor with all personal insurance policy information and with a Flagler College Athletics insurance claim form. It is not the responsibility of the Athletic Department to be the intermediate between the student-athlete, the hospital/doctor and the insurance companies.

If all procedures for filling the claim are properly completed and if the injury is not related to a pre-existing injury/condition, the student-athlete and his/her parents will never experience a financial loss due to an athletic injury, other than the amount of the deductible.

## TRAINING ROOM RULES AND POLICIES

1. Athletic training room hours will be posted on both doors that enter athletic training room. These hours will change weekly; a new schedule will be posted every Monday morning.
2. Treatments will be given during posted hours or by appointment only.

3. Failure to show up @ individual appointments for treatment will result in consequences agreed upon by the athletic trainer, athlete's coach, & the athlete. Athletes missing individual appointments will not be tolerated.
4. No food or drinks (except water) in the athletic training room.
5. No roughhousing in the athletic training room.
6. No socializing in the athletic training room. Injured athletes are expected to show up for treatment on time, complete treatment & rehab, & then leave.
7. Athletes must be clean &/or showered to receive treatment (excluding emergency situations).
8. Do not walk through the athletic training room to get to the gym from the locker room, GO AROUND!
9. Sign in prior to treatment.
10. Have a great practice &/or game. Let Jenn know if you need anything!

## NCAA RULES REMINDERS

The NCAA has many rules which apply to the student-athlete. Often the continuing eligibility of a student-athlete is dependent upon his/her knowledge of the rules and thus his/her ability to prevent potential violations. To assist the student-athlete, some of the more important and commonly broken rules are summarized here.

**Extra Benefits:** Student-athletes may receive room, board, tuition, fees, and required course textbooks in addition to what is necessary to compete in their sport. **They are not entitled to receive anything else which is not available to every other student at the college.** As defined by the NCAA, athletics representatives or institutional staff members are not permitted to provide any special arrangement or extra benefit to student-athletes or their relatives. Each year NCAA institutions receive more penalties for the provision of extra benefits to student-athletes than any other infraction. Such violations can cost the individual student-athlete, the team and/or the institution its eligibility as well as other penalties including financial penalties.

Listed below are some of the more common examples of extra benefits.

- Use of an automobile or any other access to transportation which is not paid for by the student-athlete or his/her relatives;
- Transportation to work or to a summer job;
- Gifts of money, air fare/tickets/coupons, clothing, sports equipment, free meals, personal items, furniture, appliances, etc.;
- Loans for any purpose (automobile, bills, food, etc.)
- Use of a telephone or credit card for making long-distance calls;
- "Special" purchase arrangements, advance credit, deferred payment plans, or discounts of any kind;
- Free admission or special discounts not available to all students to special events (concerts, professional athletic events, movies, etc.)
- Free services such as dry cleaning, laundry, typing, etc.
- Use of personal items such as boats, jet skis, video games, etc.
- Free housing or special housing/living arrangements;

**Employment:** *Prior to beginning employment consult the Compliance Office.* All compensation received by a student-athlete must be consistent with the NCAA limitations on financial aid. Any compensation must be paid to

the student-athlete only for actual work performed, and at a rate commensurate with the going rate specific locality and for similar services.

**Types of Employment:** Student-athlete may **not** receive any remuneration which is based in any way on the individual's reputation as an athlete and thus the value of the student-athlete to the employer because of his/her publicity, reputation, fame or following. A student-athlete may be employed as a coach or physical education instructor outside his/her own institution to teach sports skills provided his/her institution or representatives of its athletics interests do not arrange the employment. In Division II, a student-athlete may receive compensation for teaching/coaching his/her own sports skills on a fee-for-lesson basis. This employment is illegal in Division I. (Bylaw 12.4.2.1) In addition, student-athletes may be employed by their own institution, by another institution, or by a private organization to work in a sports camp or clinic as a counselor performing general supervisory duties. Any coaching or officiating must be restricted to not more than one-half of the student-athlete's work time.

**Employment During the Academic Year:** Student-athletes earnings from on-campus employment are exempt from individual and institutional limits. Earnings from off-campus employment are exempt if neither a Flagler College athletics department staff member nor a representative of Flagler's athletics interests was involved in arranging the employment. The student-athlete must have secured the employment in the same manner as any member of the general public. The Office of Financial Aid will monitor all employment during the academic year.

**Vacation Earnings:** Earnings received by the student-athlete for off-campus employment during any institutional vacation period, including the seven days prior to the start of the Christmas vacation period, are exempt from calculation in the student-athlete's maximum allowable financial aid.

**Gambling:** The NCAA has strict rules prohibiting gambling by student-athletes or members of the athletic staff. Any student-athlete found guilty of gambling in any form will lose his/her eligibility and will be subject to legal action. Specifically, student-athletes may not provide information to individuals involved in organized gambling activities concerning intercollegiate athletics competition, solicit a bet on any intercollegiate team, accept a bet on any team representing the institution, or participate in any gambling activity the involves intercollegiate or professional athletics through a bookmaker, a parlay card or any other method employed by organized gambling.

**Player-Agent:** Interaction of any kind between student-athletes and professional sports agents is strictly prohibited. If at any time you have dealings with an agent, you will immediately become permanently ineligible. As such, you may not enter into any agreement - written or oral - with an agent and you may not accept any money or material goods from such a person even if it is presented as a "loan" to be paid upon graduation.

**Use of Name or Picture in Advertising:** After becoming a student-athlete, an individual may not accept any remuneration for or permit the use of his/her picture to directly or indirectly advertise, recommend, or promote the sale or use of a commercial product or service of any kind. In addition, a student-athlete may not receive remuneration for endorsing a product or service through the student-athlete's personal use of that product or service. This rule is especially important as it applies to appearances by a student-athlete on radio or television as well as other media. Be very careful not to provide any form of or implied endorsement through his/her appearance with a commercial product or service. This rule does not apply to legitimate uses such as squad pictures, which may appear on posters, in game programs, or promotional brochures issued by the Athletic Department.

**Outside Competition:** Student-athletes, with eligibility remaining, may not practice or compete as members of any outside team or all-star squad in any non-collegiate, amateur competition in their sport during the playing

season, except as approved by the NCAA (e.g. summer basketball leagues). Any questions about such participation should be referred to your coach or the Director of Compliance.

**Tickets:** As a student-athlete at Flagler College, you are entitled to free admission to all Flagler College regular season home intercollegiate athletic contests through proof of your student ID card. For any home event, which requires tickets for admission, the student-athlete who plays in that event is allowed four complimentary admissions. This same procedure may occur for "away" games depending upon the rules and procedures of the host institution. Under no circumstances shall a student-athlete sell or accept any compensation for his/her complimentary admissions.

**Reporting Knowledge of Violations:** The NCAA stipulates that each student-athlete is responsible for his/her own actions and any violation of NCAA regulations, which may result from these actions. As such, he/she is required to reveal whatever knowledge he/she has about possible violations by others.